



CENTRAL COAST ALCOHOLICS ANONYMOUS SERVICE OFFICE

Shop 6/12 Williams Court William St
Gosford NSW 2250

PO Box 46 Gosford NSW 2250
Phone: (02) 4323-3890 Email: aa@ccaa.org.au
Web: www.ccaa.org.au

CENTRAL COAST ALCOHOLIC ANONYMOUS GROUP COMMITTEE MEETING AGENDA

DATE: Saturday, 10th June 2017

MEETING OPENED AT 5:00PM WITH THE SERENITY PRAYER

ATTENDEES: David I, Peter G, Kevin S, Adrian H, Penny E, Mark W, Rosina J

APOLOGIES: Martin F, Catherine

TRADITIONS READ BY: David I

1.0 MINUTES FROM PREVIOUS MEETING BE ACCEPTED:

Moved by: Kevin S
Seconded by: Adrian H

1.1 BUSINESS ARISING FROM PREVIOUS MINUTES:

- Position of Archivist to be created and Rosina J was elected to this position.
- Leo D to talk with Steve B (who currently holds some archival material) and negotiate delivery of material to AA Office. Rosina to co-ordinate storage matters.

Moved by: Peter G
Seconded by: Kevin S

2.0 CORRESPONDENCE

- Usual bills – GSO, AA REVIVER, Chapman & Frazer, Electricity & Phone Bills
EMAILS: - 15/05/17 - Mick K – change of PO Box for Thu E Gosford Steps/Trads
10/05/17 - AA NSW Service Council Delegates Meeting Notice
24/05/17 – David I's reply to Robyn S re: volunteering
30/05/17 – Chemist advising us of lack of Antabuse
02/06/17 – Global email about breaking anonymity
05/06/17 – Origin Energy bill
05/06/17 – Reminder for Cairns Rally
09/06/17 – AA Rally in France in October 2017
- Geoff R (who drank 2 weeks ago) to be informed by David I that he no longer meets the requirements of Office Volunteer Staff, and, therefore, will be taken off the volunteer roster.

Moved by: Peter G
Seconded by: Penny E

3.0 REPORTS:

3.1 CHAIRPERSON:

- Cars are being parked in AA Office's car space and when this happens, their number plate is to be entered into Communications Book and a note (these are located on cupboard behind desk) is to be placed on their windscreen.



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3.1 CHAIRPERSON (cont'd):

- Margie S elected to Committee – Penny E to supply email address and mobile number.
- Mark W to be new signatory to bank account and Leo D and Rosina J to be taken off.
- Adrian H to learn Net Banking process.
- Mark W to supply May 2017 AGM minutes to Webmaster.
- Peter G suggested BBQ to be held for all AA members on coast. As Umina has one of these every year, Committee Members are to advise AA Office of this upcoming event and Office to circulate this info to all Groups.

Moved by: Adrian H
Seconded by: Penny E

3.2 SECRETARY:

- Mark W expressed his gratitude at being able to fulfil the duties of Secretary. Mailing List has been updated and meetings list current to June 2017.
- Computer cleaned up and all Office information is under folder entitled **AA Office Folders**.

Moved by: Peter G
Seconded by: Adrian H

3.3 TREASURER:

- Income up until May 2017 was \$4,417.47. Expenses \$1,636.90
- Our balance @ end of May 2017 was \$10,179.22

Moved by: David I
Seconded by: Kevin S

3.4 DIVERTER ROSTER OFFICER:

- All running smoothly.

Moved by: Kevin S
Seconded by: Penny E

3.5 LITERATURE OFFICER REPORT:

- Martin F overseas – Mark W reports Arncliffe is experiencing a shortage of 4th Edition Big Books – 20 on back order for office. Literature Sales Mar-Jun 2017 are \$2611.15.
- John R (AA Reviver Book Store) expressed desire to address Committee re: literature discounts. It was felt that all conference approved literature should still be ordered from GSO Arncliffe.

Moved by: Peter G
Seconded by: Adrian H



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3.6 OFFICE VOLUNTEER CO-ORDINATOR REPORT:

- Harry L from Budgewoi Group ratified by Committee to be trained as Office Volunteer.
- David I to speak to Joanna re: Belinda F, currently acting as Office Volunteer. She has not been ratified by Committee and Committee does not consider her to be possessive of sufficient ability to handle all duties of Office Volunteer.

Moved by: Mark W
Seconded by: Adrian H

3.7 RALLY COMMITTEE REPORT

- NIL

Moved by:
Seconded by:

3.8 WEBMASTER REPORT:

- NIL

Moved by:
Seconded by:

3.8 GENERAL BUSINESS:

- David I requested reimbursement of approx \$330.00 being for money spent to hold AA Office Volunteer BBQ held on 3rd June, 2017. All were in agreeance to this.
- Penny E expressed concern that the AGM held in May 2017 was rather rushed and those present in early recovery or unfamiliar with the process of AGM election of Office Positions were not fully understanding of voting procedures. It was agreed that at the next AGM measures would be taken to familiarise those present of these procedures.
- Leo D to receive a copy of tonight's minutes.
- Adrian H informed Committee of the opening of an office in Dickson Street, Hamilton dealing with matters relating to Lower Port Stephens & Hunter area.
- Adrian H to supply supper for next Committee Meeting on 8th July, 2017.

Moved by: Mark W
Seconded by: Penny E

Meeting closed at 6.30pm

Next Committee Meeting: Sat 8th July 2017 5:00pm